



Council Workshop and Special Council Meeting Minutes

Thursday, August 05, 2021 at 6:00 PM
8301 Westview Drive, Houston, Texas 77055

In accordance with the order of the Office of the Governor issued on March 16, 2020, as amended, this meeting was conducted via telephonic conference (Teams).

1. CALL TO ORDER

1.A. Roll Call

PRESENT

Mayor Russell Herron
Council Member Mike Gordy
Council Member Robert Byrne
Council Member Andy Carey
Mayor Pro Tem Paul Maddock
Council Member David Schwarz

Also Present: City Engineer Him, City Engineer Vasquez, Deputy Building Official DuVall, City Administrator Blevins, Assistant City Secretary Stephens

2. CITIZEN'S COMMENTS: None

3. DISCUSSION AND POSSIBLE ACTION

3.A. Approve the engagement of Lloyd Gosselink, Attorneys, to intervene in the Securitization Application of CenterPoint Gas before the Texas Railroad Commission

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Gordy.

Administrator Blevins said Lloyd Gosselink will be representing other Memorial Villages as well.

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion passed unanimously.

3.B. Discussion and possible approval of the City of Hilshire Village Ordinance Number 809-2021 regulating parking pads in the Public Rights of Way

Motion made by Council Member Byrne, Seconded by Council Member Schwarz.

Council Member Byrne said there are some formatting errors in the document that need to be corrected. He also stated that there should be a time frame for property owners to repair or replace unmaintained parking pads upon notice by the City. Engineer Him said thirty days should be enough time for the owner to take action.

Mayor Herron said the line item requiring a two-foot distance from the inside edge of a parking pad to the bank of the ditch remains. Engineer Him said this is a safety measure as well as to protect the integrity of the ditch.

Council Member Gordy said black star gravel looks good but crushed granite stays in place well and becomes a solid surface over time. Council Member Byrne stated that compactible gravel might also be used. Administrator Blevins said the language can be changed to state that the materials will be approved by the City Engineer.

Council Member Byrne amended his motion to approve of the City of Hilshire Village Ordinance Number 809-2021 regulating parking pads in the Public Rights of Way with the amendments discussed.

Voting Yea to the Amended Motion: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion passed unanimously.

3.C. Discussion and possible action on proposed changes to zoning regulations for residential districts related to attics, and habitable rooms

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Schwarz.

Mayor Herron said the definitions have been added to clarify what constitutes an attic, balcony and pitched roof. He said that a flat roof house cannot be taller than thirty-feet, and a sloped roof house has a height limit of thirty-five feet. Mayor Herron stated that the ordinance prevents a rooftop balcony on a two-story house.

Administrator Blevins stated that Attorney Bounds recommended that she consult with Trey Hoffman, the Planning and Zoning Committee Chairman at Spring Valley Village, who recently worked through a similar ordinance. She said he advised that any windows facing the rear of the property be blacked out or obscured and that if a bedroom was constructed in the attic space, then it would have to be at the front of the house.

Mayor Herron said he has heard from some citizens that they did not like the idea of a window at the rear of the house. He also stated that the fire code requires two (2) methods of egress, like a window or door, for an emergency. Administrator Blevins

said it could be added that any windows not facing the front of the property should be tinted or frosted while still functioning as a window for egress.

Nancy Friedman, 1313 Pine Chase Grove and Planning and Zoning Committee Member, asked if the Committee will be writing the ordinance. Mayor Herron said City Staff will put the approved language into the ordinance then proceed with the public hearings and citizen comments before adopting.

Voting Yea to proceed with a Preliminary Report to be presented at the Next Council Meeting: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion passed unanimously.

3.D. Discussion on Tax Year 2021, FYE 2022 Budget

Administrator Blevins said she is suggesting that the Council approve the Voter Approval Rate, being the highest possible rate that the City can adopt without holding an election. She said as more numbers come in from the appraisal district the Council can consider lower rates. Administrator Blevins said the money mainly goes to maintenance and operations, and if an infrastructure project needs to happen then the City should seek a loan.

3.E. Discussion and possible approval of the City of Hilshire Village Resolution Number 2021-218 approving the Proposed 2021 Tax Rate and authorizing the City Administrator/City Secretary as the designated employee of the City to make the calculations required by Section 26.04 of the Tax Code, and will provide information to other governmental entities regarding the adoption of the City's 2020 tax rate and to publish the required information

No New Revenue Tax Rate	\$0.439661/\$100
Voter Approval M & O Tax Rate	\$0.455049/\$100
Debt Tax Rate	\$0.134835/\$100

Motion to approve of the City of Hilshire Village Resolution Number 2021-218 approving the Proposed 2021 Voter Approval Tax Rate \$0.589884/\$100 and authorizing the City Administrator/City Secretary as the designated employee of the City to make the calculations required by Section 26.04 of the Tax Code, and will provide information to other governmental entities regarding the adoption of the City's 2020 tax rate and to publish the required information.

Motion made by Mayor Pro Tem Maddock, Seconded by Council Member Byrne.

Roll Call Vote:

**Council Member Gordy - Aye
Council Member Byrne - Aye
Council Member Carey - Aye
Mayor Pro Tem Maddock - Aye
Council Member Schwarz - Aye**

The motion passed unanimously.

4. CLOSED EXECUTIVE SESSION: The Council did not convene into executive session.

5. ADDITIONAL COUNCIL COMMENTS None

6. ANNOUNCEMENTS Mayor Herron said he attended a webinar by the Public Health Department and State of Texas Emergency Management in regard to the delta variant of COVID-19.

7. ADJOURNMENT: Motion made by Council Member Byrne, Seconded by Council Member Schwarz.

Voting Yea: Council Member Gordy, Council Member Byrne, Council Member Carey, Mayor Pro Tem Maddock, Council Member Schwarz

The motion passed unanimously.

The meeting was adjourned at 7:25 P.M.

Russell Herron, Mayor

ATTEST:

Susan Blevins, City Secretary